

National Manager – Zero Carbon Communities

Employer: Beyond Zero Emissions

Work Type: Part Time 4 days/week, 6-month contract

Salary: \$80,000 pa (pro-rata)

Location: Melbourne National Office

Applications close: 13 September 2016

Beyond Zero Emissions is an award-winning Australian NGO and climate solutions think-tank. BZE's goal is to transform Australia from a 19th century fossil fuel based economy to a 21st century renewable powered clean tech economy. BZE's Zero Carbon Australia (ZCA) project is developing detailed plans for each sector of the Australian economy - from buildings to exports, land use, electricity, transport and industrial processes - to move to zero emissions over a 10 year timeline. BZE is now partnering with communities to implement this ambitious project at the local level.

Through our Zero Carbon Communities project we are working with high-ambition local government areas and community groups across Australia which are aiming to reduce emissions rapidly. Through this collaboration the ZCC project will develop technical and governance blueprints that all communities can use to implement effective local 10-year zero emission strategies.

BZE's work is delivered by a small team of knowledgeable, committed and passionate staff from headquarters in Melbourne. BZE staff are supported by a large number of dedicated and skilled volunteers who are pivotal to the organisation's success and contribute significantly to the technical, research and public education roles of BZE.

Purpose of role

The ZCC Manager will be responsible for leading the ZCC program. This involves delivering existing ZCC projects, maintaining relationships, developing and implementing ZCC strategy and acting as BZE ambassador for this program. The ZCC Manager will also be expected to contribute to other aspects of BZE's work, such as research for the Zero Carbon Australia project.

Key Responsibilities

Delivering ZCC projects

This role will manage and deliver ZCC projects with communities, including projects that are already underway. This will entail regular interaction with representatives of those communities including volunteers. It will require experience in quantifying emissions in different sectors across a community or large organisation, as well as experience in developing emissions reduction strategies.

Develop ZCC material

BZE is developing a technical blueprint and other support material for communities aiming to achieve zero emissions in 10 years. The ZCC manager will be responsible for completing and promoting these materials.

Expand the Zero Carbon Communities initiative

Many councils and communities want to take strong action on climate change but need more guidance on how to do it. The ZCC manager will develop the ZCC initiative to reach more communities, influencing all levels of governments and increasing the support for rapid reduction of emissions.

Communications

The position will communicate the ZCC project to a range of audiences, including communities, government and the general public. This will involve preparing high-quality written material for reports, press releases, internet articles and social media, working with BZE communications staff. The position will also prepare and deliver presentations and liaise with stakeholders.

Relationships

The position will involve developing strong research relationships with other stakeholders including local governments, community groups, climate NGOs and BZE volunteers. The ZCC Manager will also extend our global influence by strengthening relationships with international partners.

Teamwork and additional duties

The ZCC Manager will contribute to the wider aims of the organisation and work effectively with the BZE team. The position will be expected to contribute to other aspects of BZE's work including research, fundraising and volunteer management.

Candidates should also be able to travel interstate occasionally.

Key selection criteria

Essential

1. Excellent project management skills and experience in managing and delivering programs or projects to successful completion within tight budgets.
2. Experience in quantifying greenhouse gas emissions across various sectors, including electricity, transport, waste and land use.
3. Experience developing emissions reduction strategies for a community, local government or organisation.
4. Demonstrated ability to develop effective working relationships with diverse stakeholders.
5. Excellent written skills – preparing high-quality reports and communication materials for a range of audiences
6. Highly-developed relationship management and oral communication skills – influencing stakeholders and delivering effective presentations.
7. Knowledge of climate change policy in Australia, especially relating to emissions reduction at the local level.

Desirable

8. Experience working with local governments or in community engagement.
9. Experience preparing funding proposals.
10. Understanding of how to carry out energy audits for buildings.

If you would like further information on this role, please contact Michael Lord, BZE's Acting CEO on 0402 904 465 or michael.lord@bze.org.au

Please apply by sending your CV, covering letter and responses to the key selection criteria to info@bze.org.au by 5pm 13th September.

